

## **James JB Lee 2023 Memorial Scholarship Criteria**

The following conditions shall be met to be eligible to apply for a scholarship through the James JB Lee Memorial Scholarship Fund. Primary consideration for scholarships is given to 12<sup>th</sup> grade students continuing onto a college or university.

1. 12<sup>th</sup> grade students who are graduating high school and are continuing their education at a college or university in September 2023.
2. The family of the student applying for the scholarship is a registered and actively-supporting\* member of the parishes of St. Joseph's (Demarest). This requirement is for a minimum of the past three years.  
\*Meaning regular weekly attendance at Mass and demonstrated involvement with the Parish (Lector, Usher, Prayer Group, School Board, Parish Council, etc.) and financially contributing to the support of the Parish, to the extent that one is able, through the use of Parish Contribution Envelopes or Faith Direct.
3. The family has a demonstrated financial need and such need is documented by submitting a copy of the previous year's IRS Form 1040 (block out all social security numbers) and other pertinent information to demonstrate need.

In addition to the above, the following shall be considered when awarding scholarships:

1. Academic record of the student (i.e. transcript or most recent report card)
2. Service by the student to their Parish through altar serving, choir, youth group or other similar activities.
3. Service by the student to their community.
4. Letter (maximum of one typed page) by the student giving their qualifications for eligibility.
5. 2 letters of recommendation (1 from a member of Parish Clergy and 1 from a teacher of current school)

A student can be awarded only one scholarship from this Fund. The scholarship amount is for \$10,000 and will be awarded to 2 students at \$5000 per student. In the event that there are less than 2 applicants or no student is deemed eligible for a scholarship, the trustees may decide to not reward the scholarship or award a greater amount to one student. Trustees may also award scholarships to more than two students if they deem it necessary. Scholarship payments will be made directly to the school toward payment of the succeeding year's tuition. Exceptions to the aforementioned can only be made by the Trustees.

**Scholarship applications are due July 31, 2023. Decisions will be made by August 7, 2023.**

Email application form and all documentation to:  
[JamesJBLeeScholarship@gmail.com](mailto:JamesJBLeeScholarship@gmail.com)

# James JB Lee Memorial Scholarship

## 2023 Application Form

(Email application and all documentation to: [JamesJBLeeScholarship@gmail.com](mailto:JamesJBLeeScholarship@gmail.com))

\_\_\_\_\_  
**Student Name** \_\_\_\_\_ **Date** \_\_\_\_\_

\_\_\_\_\_  
**Street Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

\_\_\_\_\_  
**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

\_\_\_\_\_  
**Email** \_\_\_\_\_

\_\_\_\_\_  
**School Currently Attending** \_\_\_\_\_ **Dates** \_\_\_\_\_

\_\_\_\_\_  
**Previous School Attended** \_\_\_\_\_ **Dates** \_\_\_\_\_

\_\_\_\_\_  
**Name of School Attending in Sept. 2023** \_\_\_\_\_

\_\_\_\_\_  
**Address of School** \_\_\_\_\_

I have enclosed the following documents:

- A copy of last year's IRS Form 1040 (block out all social security numbers) along with any other pertinent information that demonstrates financial need.
- A copy of the student academic record (i.e. transcript or most recent report card)
- A letter from the student applicant outlining qualifications for the scholarship, including their involvement in their parish and community.
- 2 letters of recommendation (1 from a member of Parish clergy and 1 from a teacher of current school)

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For Office Use Only

Date Received: \_\_\_\_\_

Amount Awarded: \_\_\_\_\_

Date Awarded: \_\_\_\_\_

Receiving School: \_\_\_\_\_